

EXHIBITION REGULATIONS
PESTMED EXPO 2026

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1. PRELIMINARY INFORMATION

"BolognaFiere" refers to **BolognaFiere S.p.A.**

"Organiser" refers to **Avenue media srl** – Bologna (Italy), Viale Aldini 222/4.

Avenue Media organizes the **PestMed Expo** event, scheduled to take place at the *Bologna Exhibition Centre* from 11 to 13 February 2026. ANID, the national Association of Pest Control Companies, is the licensee of the "PestMed" trademark and serves as the exclusive reference for the scientific and institutional communication of the pest control sector for the event.

2. GENERAL PROVISIONS

2.A - Date, venue and time of the Exhibition

The Exhibition will take place from the date of 11 February 2026 to 13 February 2026 in the Bologna Exhibition Centre and will be open from the time of 9.30 until 17.30 (11-12/02/2026) and 9.30 – 16.30 (13/02/2026).

Exhibitors will be able to access the stands from the time of 8.00 until 18.30 on 11-12/02/2026.

On the date of 13/02/2026, Exhibitors will be able to access the stands from the time of 8.00 and 20.00.

2.B - Stand availability - delivery

The raw space will be made available to Exhibitors on Friday 6, Saturday 7, Monday 9, Tuesday 10 February 2026. Sunday 8 is not included but *BolognaFiere* can make it available for an additional fee. The stand's setup must be completed by the time of 19.00 on the date of 10/02/2026. The Exhibitor must ensure that the chosen fitter undertakes to comply with the aforementioned deadline, adding the implementation time scales to the contract.

Pre-assembled stands will be made available to Exhibitors from the time of 8.00 until 19.00 on the date of Tuesday, 10 February 2026.

2.C - Access to the Centre during the stand set-up period

In order to access the Exhibition Centre during the set-up and dismantling phases, the Exhibitor must register on the website <http://pestmed.befair.eu> following the instructions provided by BolognaFiere.

From the PASS page, the Exhibitor can authorise entry to the Exhibition Centre of any appointed companies (fitters, suppliers, couriers, etc.) by assigning them the relative documentation. The Appointees will receive an automatic email from the system with the credentials to access the pass portal. Please remember that on the pass page, both the Exhibitor (with their own account) and the Appointee (with their own account) can enter the names of their staff and the license plate numbers of their vehicles to print the passes necessary to access the Exhibition Centre during the set-up and dismantling phases.

For more information, see chapter 2 of the Bologna Exhibition Centre Regulations.

Access to the Exhibition Centre will never be granted to people/vehicles without passes/entrance tickets.

During the stand set-up period, people and vehicles must enter the Exhibition Centre at the following times:

- Monday, 9 and Tuesday, 10 February 2026 between the hours of 8.00 and 18.00

with the possibility for the fitters in the Exhibition Centre to continue the work for another hour until 19.00.

On the date of Tuesday, 10 February 2026, the day before the opening of the Exhibition, stand set-up work will not be permitted from 8.00 until 19.00, with only sample set-up, graphics or other activities requiring only the use of manual tools allowed during this time.

2.D – Removal of samples and fittings. Return of stands

Access to the Exhibition Centre for the removal of samples and fittings will be as follows:

Date **13/02/2026 between 17.00 until 20.00**

Date **14/02/2026 between 8.00 until 19.00**

Any advances with respect to the set-up days or any extensions to the scheduled times must be authorised by BolognaFiere and purchased upon email request to: vendite@bolognafiere.it.

Vehicle access to the areas and halls will be regulated as per those for the set-up work (see article 2.C).

In the event of non-compliance with the dismantling times and/or that the Exhibitor fails to clear the area, the Exhibitor gives its irrevocable consent to BolognaFiere to consider anything left on the stand as waste material to be sent to public waste disposal sites, for which the Exhibitor will be required to reimburse all the related direct and indirect costs, with a minimum of €700.00 per 16.00m², and without prejudice to any reimbursement for further damages.

The Exhibitor assumes sole responsibility for any damage or theft that may occur during the course of the Exhibition, both during and after the set-up phase.

2.E - Payment methods

The fee to take part in the Exhibition must be paid in accordance with the deadlines and in the manner provided for in the application form.

2.F – Insurance - Exemption, Assumption and Limitation of Liability

During the opening hours of the Exhibition, the Exhibitor must supervise its own stand, either personally or through its own staff. BolognaFiere, while providing general day-time and night-time security within the Exhibition Centre for the entire duration of the trade fair and for all days scheduled for the setup and dismantling of the stands during hours when the venue is closed to the public and exhibitors, is exempt from any and all liability for theft and/or damage that may occur to the detriment of the Exhibitor. The Exhibitor will also be responsible to BolognaFiere for all direct and indirect damages attributable to themselves or to personnel acting on their behalf (including damages caused by setups or installations carried out by the Exhibitor or by third parties commissioned by them, even if tested by BolognaFiere). Compensation for damages resulting from theft or damage affecting the Exhibitor, even outside the opening hours of the halls (including all days scheduled for the setup and dismantling of the stands), will only be provided through insurance coverage and within the limits and conditions established therein.

The Exhibitor will benefit from the following insurance policies arranged by *BolognaFiere* and agreed with the *Organizer*:

- a) **All Risks coverage** (including fire and theft) for direct material damage to furnishings, setups, equipment, and goods in the stand, excluding money, valuables, precious items, and similar, and excluding software installed on electronic devices, as well as damages resulting from the inability to use furnishings, setups, equipment, and goods during the trade fair: coverage €40.000,00 on a first-loss basis (including fire and theft), with an absolute deductible of €300,00 per damage, increased to €600,00 for damages occurring after the conclusion of the event;
- b) **Third-Party Liability coverage**, including fire damage: single limit of €50.000.000,00;
- c) **Employer's Liability coverage**: limit per claim €3.000.000,00, with a limit of €2.000.000,00 per person;
- d) **Waiver by the insurer of any recourse** against all Exhibitors, the Organizer, and BolognaFiere.

The insurance coverages mentioned above are subject to the conditions and limitations that the Exhibitor may request from the Event Secretariat and will be documented in the relevant event materials. Such coverages do not exempt the Exhibitor from responsibility for any risks that, in the Exhibitor's own assessment, are not covered or exceed the coverage limits indicated above.

The Exhibitor must arrange any necessary supplementary insurance. In particular, depending on the presence of a video surveillance system, the Exhibitor acknowledges that, in case of theft, the related report to the public authorities must reach the insurer within seven days of the end of the event, and failure to comply with this deadline may result in the loss of the right to compensation.

The insurer will also handle claims management and settlement procedures at the end of the event.

In any case, the Exhibitor undertakes to include in any supplementary coverage the insurer's waiver of recourse against the Exhibitors, Avenue Media, and BolognaFiere, and, failing this, must hold them harmless from any claims that may be made against them.

Acknowledging the above, the Exhibitor hereby (for itself and its collaborators or agents) expressly exempts the Organizer and BolognaFiere from any liability for losses or damage of any kind occurring in the assigned exhibition space during the trade fair or during the setup and dismantling of the stand, and for the items contained therein, and assumes full responsibility for any damage caused to third parties by the management of the exhibition space or by items placed therein, which are not covered under the terms and methods described above or activated by the Exhibitor themselves.

The Organizer and BolognaFiere disclaim any liability for consequential damages, reputational damages, loss of revenue, etc. Even for direct damages, the Exhibitor agrees that the Organizer and BolognaFiere limit their liability to the limits and maximum amounts of the insurance coverages mentioned above. The Exhibitor accepts these limitations of liability.

3. STAND SET-UP AND PROHIBITIONS

FORM 0 (Zero)

Form 0 allows you to state the type of set-up required or to request authorisation for a Non-Standard set-up.

Form 0 can be downloaded from the reserved area of the platform www.befair.eu

Each exhibitor is required to send Form 0 by 13/01/2026 to the email address tecnico2@bolognafiere.it and to the Organiser to the email address expo@avenue-media.eu

3.A - Type of set-up and approval procedures

The stand set-ups, regardless of their square footage, are classified as:

- PRE-ASSEMBLED
- STANDARD
- NON-STANDARD

The details of these categories are set out in Chapter 3.1 of the *Exhibition Technical Regulations – B2*.

For Non-Standard set-ups, static testing is mandatory and will be carried out exclusively by BolognaFiere. For this, the Exhibitor will be charged an amount corresponding to the type of set-up indicated in Form 0, which can be downloaded from the reserved area of the platform www.befair.eu.

The following documents must be sent for approval to the *Ufficio tecnico - Direzione Venue* di BolognaFiere, to the email address indicated in the exhibition regulations in chapter 3 (tecnico2@bolognafiere.it) and to the Organiser expo@avenue-media.eu by 13/01/2026:

1. **Form 0**
2. **Stand design plan** (in the case of a non-standard set-up, the plan must be stamped and signed by a qualified technician)
3. **Other documentation required** (see Form 0)

It is mandatory to submit, at the end of the setup works and before the start of the exhibition:

1. **Statement of correct assembly** to the email forms@bolognafiere.it

If the aforementioned documents are not sent by the established date, or are sent late, the exhibitor will be charged the amounts indicated in Form 0.

3.B - Stand set-up

The build specifications of the stand set-ups are set out in Chapters 3.4 and 3.5 of the Bologna Exhibition Centre Regulations.

Rigging and suspended loads are not possible.

3.C – Mandatory forms

Below is the list of BolognaFiere's forms concerning mandatory stand requirements and the relative deadlines.

FORM	DESCRIPTION	DEADLINE
FORM B1	Statement of correct installation of the electrical system and set-up (Mandatory only for free areas)	Prior to the start of the setup.
FORM B2	Declaration of conformity of the electrical system (Mandatory only for free areas: if the company performing the electrical installation is not Italian, it is not necessary to fill in this form; fill in Form B5 and purchase verification of the electrical installation from www.befair.eu)	Prior to submitting the request for the electrical connection.
FORM B3	Statement of correct assembly (Required only for free areas)	10/02/2026
FORM B4	Statement of correct installation of the stand materials (Mandatory only for free areas)	10/02/2026
FORM B5	Statement of correct installation of the electrical system, only for companies not registered with the Italian Chamber of Commerce (Mandatory only for free areas: if the company performing the electrical installation is Italian, it is not necessary to fill in this form; fill in Form B2 instead)	Prior to the start of the setup.
FORM H	Mandatory Import Notice form for non-EU countries (Mandatory only for free areas)	Prior to the start of the setup.
FORM M	Information on the prevention of occupational accidents (Mandatory only for free areas)	Prior to the start of the setup.
FORM SR	Waste management declaration (Mandatory for waste management during set-up and dismantling. BolognaFiere will carry out checks at the stand)	Prior to the start of the setup.
FORM 0 (Zero)	Set-Up Statement (Mandatory for pre-assembled stands and open areas)	13/01/2026
Form D (Demonstration)	Vehicle Demonstration and Exhibition Indemnity (Mandatory for those who demonstrate or exhibit combustion, electric or hybrid vehicles)	10/02/2026

PENALTIES FOR DELAYED OR NON-SUBMISSION

The deadlines listed above cannot be extended and in the event of late submission or failure to submit the forms, the exhibitor will be charged as indicated in the following table:

FORM	DELAY < 24 hours	DELAY > 24 hours	NON-DELIVERY
Forms B1 and B3	€ 100	€ 300	€ 500
Form B4	€ 100	€ 500	€ 1000
Form D Demonstration	€ 100	€ 500	€ 1000
Forms B2 and B5	The stand will not be connected to the electrical system		
Forms H and SR	Penalties provided for in the form itself		

In the event of serious non-compliance, BolognaFiere reserves the right to completely or partially close the stand.

Failure to submit the Demonstration Form D, in addition to the penalty, will result in the immediate suspension of the demonstration or exhibition.

3.D – Warnings

BolognaFiere reserves the right to have the fittings and systems that do not comply with the above provisions modified or refitted, having previously checked compliance with the aforementioned requirements. In the event that BolognaFiere finds even just one defect, it may request prompt resolution of the same and the Exhibitor will be required to comply.

Responsibility for the structural resistance and compliance of the set-up materials with the fire regulations currently in force is borne solely by the Exhibitor, who expressly releases BolognaFiere from liability for any damages arising from design and construction defects, including the dimensioning as inferred from the detailed drawings of the areas occupied.

Any work that entails changes in the actual state of BolognaFiere's fixed and movable property (reinforcements, modifications, excavations, holes in fixtures, walls, structures, columns, floors), may only be carried out with the prior written authorisation of BolognaFiere and at the expense and under the responsibility of the participants. The Exhibitor maintains this responsibility for the entire period of the Exhibition and until the stand is returned to BolognaFiere. Before the works begin, the participant shall pay the Organiser the amount necessary to restore the stand to its original state, which will be taken care of by the Organiser.

4. GENERAL AND TECHNICAL SERVICES

Subject to availability, BolognaFiere may provide the individual stands with electricity, water, and compressed air, as well as connection to the telephone and data networks.

4.A - Exhibitor Assistance Services

Through its Exhibition Administration Office, the Organiser can provide Exhibitors with technical information on the general services offered within the Exhibition Centre.

The services indicated below can be purchased directly through the BolognaFiere e-commerce channel available on the website: www.befair.eu

- video rental
- audio equipment rental
- green furniture rental
- electrical systems

- water systems
- compressed air
- stand cleaning
- catering
- goods handling / portorage
- telephone and wifi

It should be noted that goods transport, loading and unloading and portorage services within the Exhibition Centre are organised exclusively by BolognaFiere's official logistics service provider.

Goods from outside the EU may be displayed as samples provided notification is sent, with a description of the goods, to the email address customs@marconiffm.it

The following services are also available in the Exhibition Centre:

- à la carte restaurants, self-service, bars
- personalised coffee break, cocktail, bar and/or product supply services provided on request directly to the stands
- travel agency
- insurance company

4.B - Responsibility for the services

BolognaFiere regulates but does not directly provide the services and, therefore, does not accept any responsibility for their execution.

Any complaints must be sent in writing directly to the email address vendite@bolognafiere.it

5. SPECIAL SERVICES

5.A - Entry passes for exhibitors and car parking badges

The Exhibitor will be issued entry passes, free of charge, in the quantities indicated below:

- < 63mq = 2 passes
- From 32mq to 63 mq = 4 passes
- From 64mq to 95 mq = 6 passes
- > 96mq = 8 passes

Furthermore, for safety reasons it is strictly forbidden to park vehicles inside the Exhibition Centre during its closing hours. The Exhibitor will also be issued, free of charge, with

- < 63mq = **N.1 parking Pass**
- > 64mq = **N.2 parking Passes**

Badge holders will be entitled to park in the car parks set up by BolognaFiere until all available parking spaces are used up.

The Exhibitor is responsible for the correct use of these documents and the behaviour of those who use them.

5.B - Hotel booking service

The hotel booking service is provided by BolognaFiere's Official Supplier, whom the Exhibitor must contact directly using the relative online form, in which the terms and conditions and prices are indicated.

Likewise, this service is regulated but not organised by BolognaFiere, which therefore declines all responsibility for its delivery.

Any complaints must be made in writing directly to the Official Supplier and must be communicated to BolognaFiere for information purposes only.

5.C - Sound transmission, copyright payments

Exhibitors are not normally permitted to use devices for the reproduction of music and sounds. Any exceptions may be authorised in writing. This authorisation may be revoked with immediate effect at any

time, by simple written notice.

Any authorisation does not exempt the Exhibitor from using the equipment in such a way so as to not disturb the other Exhibitors and visitors, particularly with regard to noise pollution regulations (maximum limit permitted by Law). Likewise, the Exhibitor is not exempted from the requirement to comply, at its own expense, with the applicable laws on copyright (authors and publishers) and related rights (producers and artists) and must therefore complete the relative formalities with the companies in question. The same applies to the distribution of audio-video or multimedia supports containing intellectual property protected under the law, for which the costs to approve the use of said supports are added, with respect to the above.

5.D – Activities in the exhibition stands

Exhibitors must refrain at all times from using the common areas outside their stand for the display of promotional material. BolognaFiere shall be entitled to remove such material from the common areas and/or to charge for the payment of the additional space used. Failure to comply with this rule may result in the Exhibitor's stand being closed.

5.E – Online Catalogue and Guide Map

The online catalogue contains the information provided by the Exhibitors.

The Guide Map, containing the list of Exhibitors and their location, will be distributed free of charge during the Exhibition and updated 45 days from the opening date of the Exhibition.

6. OVERSIGHT AND INTERVENTION BY BOLOGNAFIERE

BolognaFiere takes steps to ensure that the regulations and the general conditions for participation are observed, and all those entering the Exhibition Centre are obliged to abide by the provisions and instructions that BolognaFiere Spa issues on entry to and inside the Centre; these may take the form of specific signs, written notices, and loudspeaker announcements and may also be issued by service personnel or by any other means, it being understood that the loudspeaker announcements and the instructions given by the service personnel prevail over any other form of notification.

Exhibitors are reminded that any infringement of the rules or prohibitions may result in the immediate closure of the stand by BolognaFiere officials or agents and the collection of entry passes and car parking badges, all without any right of the Exhibitor to refunds of any kind.

7. AMENDMENTS TO THIS REGULATION

Any provisions of the law or regulations that alter the terms of this regulation will immediately and automatically take effect, even if the Exhibition Regulations have not been amended to reflect said changes. Additionally, BolognaFiere has the right to adopt at any time such measures as are deemed appropriate, which the exhibitor shall immediately apply, with regard to fire prevention, occupational health, accident and injury prevention and the safety of exhibitors and visitors.

These measures may be notified to Exhibitors using any means and shall prevail over any general measures previously adopted.

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